

# RESORT

Resort Studios  
Pettman Building  
50 Athelstan Road  
Cliftonville, Margate  
CT9 2BH

## PT ARP Community Engagement Officer Job Description

**Job Title: PT ARP Community Engagement Officer**

**Hours & fee:** Freelance contract (15 days) at £150 / day

**Start Date:** August (TBC with successful candidate)

### About Resort Studios: Working Context

Resort is an innovative and diverse arts organisation dedicated to providing bold, ambitious opportunities for creative collaboration. We believe that working collectively, and within the community, we can achieve more.

As a sustainable creative hub, we support quality cultural production by offering space and facilities; a professional and supportive environment; and commissioning and initiating projects and opportunities.

We are a Community Interest Company focusing our projects on those that benefit the community.

Resort currently provides studio and desk space to 31 artists, designers and creatives with a broad range of skills and specialist knowledge. The ARP programme offers an opportunity to employ members to run workshops and events.

### About Athelstan Road Project (ARP):

Athelstan Road Project (ARP) is about supporting and delivering place-making in a socially distant community, using the street's diverse culture as its framework and a sense of belonging for all as its goal.

Athelstan Road is a high destiny, multicultural and multilingual road. It has an active Tenants and Residents Association (ARTRA) which meets monthly and campaigns to improve the quality of living for everyone on the road.

ARP will create an important digital community resource, that celebrates differences and encourages interconnectedness through this local, socially led project.

Events, workshops and sessions will be organised around different themes such as the 'Sound of Athelstan', 'Eating Athelstan' and 'Gardens of Athelstan'. All aimed at defining 'What makes Athelstan, Athelstan?'

ARP will actively respond to the challenges of a community in the current climate.

We will:

- encourage people to come together through the arts
- break down community barriers (during a time of physical barriers)

Participants will:

- experience different cultures
- form new friendships
- gain improved confidence
- connect to their local community

ARP will run from August – October 2020.

**Project objectives / Main purpose:**

- To connect the creative community of Resort with the local community
- To champion the cultural diversity of Athelstan Road
- To create an online treasure map incorporating local perspectives of culture
- To develop detailed evaluation frameworks
- To capture considerable qualitative and quantitative data on our local audiences
- To encourage Resort practitioners to think more strategically about how their work can have a tangible, measurable impact on the community around them

**The role of the ARP Community Engagement Officer**

The Community Engagement Officer will be responsible for the implementation of the following:

- Feed into the ARP delivery programme to design engaging, inclusive participatory and safe activities and events, which allow marginalised voices and opinions to be heard and participants to feel valued, challenged, unthreatened and empowered.
- Act as lead facilitator for the ARP project developing relationships with citizens and community groups, identifying needs and interests and delivering projects which support those needs and interests.
- Sharing activity via ARTRA Facebook group of 100+ members
- Getting appropriate and insightful feedback from participants and recording the outcome of events and activities, both of which must be fed into the monitoring and evaluating which is the responsibility of the ARP Coordinator.  
For example, gathering memories, stories, photographs and videos of Athelstan Road via a 'show and tell' submissions platform on our website and generating contemporary artefacts through digital events and workshops.
- Liaise weekly with the ARP Coordinator and fortnightly with the Resort team.

As duties and responsibilities change, the job description may be reviewed and amended in consultation with the postholder.

- The postholder will carry out any other duties as are within the scope, spirit and purpose of the job as requested by the Directors.
- The postholder will actively follow Resort policies and maintain an awareness and observation of Safeguarding and Equal Opportunities and Diversity.

**Skills and experience necessary for this role:**

**Qualifications/Experience:**

Essential

- Experience of arts based community engagement or a similar role
- Experience of engaging with diverse cultures and residents

Desirable

- A Community focused or arts based degree or equivalent
- Safeguarding training

## Personal Skills:

### Essential

- Excellent verbal and written communication / interpersonal skills
- Excellent organisational and time management skills
- Being people focused and able to build trust and rapport
- Good working knowledge of Microsoft Office, Dropbox and Zoom
- Able to work as part of a team and enjoy collaboration
- Able to work independently and to be proactive and self-directed
- Access to laptop and phone for the duration of the project
- Knowledge of social media: Facebook, Instagram, Twitter

### Desirable

- First Aid training
- Familiarity with Fire and Health and Safety regulations

### Required work experience:

2+ years

### Who does the Community Engagement Officer report to?

There are three Directors of Resort Margate CIC. They will need to report to the Directors fortnightly as part of the staff team meetings.

**TO APPLY:** Please email your personal statement, CV and equality and diversity monitoring form to [info@resortstudios.co.uk](mailto:info@resortstudios.co.uk) before 5pm on 17th July 2020. If you are called for an interview these will take place on 23rd or 24th July.

Athelstan Road Project is funded by Arts Council England Emergency Response Fund, only made possible thanks to the National Lottery and its player; and Kent County Council Arts Investment Fund.



Supported using public funding by  
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